

September 10, 2020

Dear Sir/Ma'am

Application for a job

I would like to apply for a job in your glorified school as my willingness and passion to work hard and build my skill base with a desire to make a positive and meaningful impact will make me a good candidate for the job.

I lived in Malaysia for 20 years, I studied in Malaysian government school as I took my SPM certificate, then I took my bachelor in medical laboratory science in 2014, after that I graduate from UKM, 2019 with a master certificate (master in medical science, pharmacology). My research work has introduced me to medical laboratory tasks, making presentations using power point, attending conference, preparing posters, Microsoft word, Excel, publishing scientific paper and I can interact with three languages Arabic, English and Malay.

I look forward to hear from you at your convenience.

Regards,

Sura Maan Salim

# RESUME



Sura Maan Salim

## Personal Particulars

Age	: 31 years
Date of Birth	: 26 Oct 1989
Nationality	: Iraqi (from Mosul)
Race	: Arabic
Religion	: Muslim
Gender	: Female
Marital Status	: Divorced

## Qualifications

SPM level (high school)	: 2A's, 4B's and 4C's
School	: SMK Kiaramas
Foundation level (science)	: CGPA 3.68
Degree level	: CGPA 3.36
Program	: Bachelor of Medical Laboratory Science (Hons)
Institute/University	: Universiti Selangor
Master level	: Master of Medical Science (Pharmacology)
University	: Universiti Kebangsaan Malaysia (UKM)

## Languages

(Proficiency: 0=Poor - 10=Excellent)

Language	Spoken	Written
Malay	7	7
English	10	10
Arabic	10	10

## Publication

Sura Maan Salim et al., 2020. Cardiotoxic effects of cardiac glycosides from plants of Apocynaceae family. *Chulalongkorn Medical Journal*, 64 (4) ;449-456.

## Working experience

➔ I did my clinical internship at Pantai Premier Pathology Hospital, Ampang, Malaysia.

I have trained in the following departments:

- Haematology & immunohaematology
- Biochemistry
- Immunology & serology
- Body fluids, seminal fluid, urine & stool analysis
- Microbiology
- Non-gynaecological cytology
- Histopathology

➔ I have worked in the management office in Baseerah international school in Malaysia for two year (2012- 2014), and taught biology subject for high school students.

Duties that I did:

- Translating using three languages Arabic, English and Malay
- Secretary
- Attending the management meetings and wrote draft
- Communicating with guardians through phone and emails.
- Students registration and make hardcopy files and softcopies.
- Helps in organising festivals and events.
- Teaching students through modern and updated strategies such as power point slides, frequently attending the labs, educational videos and direct communications.

➔ I have worked in Baghdad laboratory, Hay Almasaref (February 2020- Jun 2020).

➔ I have worked in Alghofran laboratory, Hay Alhadbaa. (Jun 2020- December 2020)

➔ Currently I am an employ in Alhadbaa university collage. I teach;  
Histology theory and practical,  
Hematology practical part only.

## Contact Details

House address : Hay Alhadbaa

Mobile No. : 07508959589

E-mailaddress : [suraalshahiri@gmail.com](mailto:suraalshahiri@gmail.com)